



Park City Prep Charter School

1550 State Street Bridgeport, CT 06605

(203) 953-3766 fax: (203) 953-3771

www.parkcityprep.org

Board of Directors Meeting

January 24, 2018

(Rescheduled from January 10)

MINUTES

- Attendance: John Bryk, Bruce Ravage, Suzette Lindo, Angel Blackmon, Chris Van Etten
Excused: Jennifer O'Dean, Vicky Boudreau
Absent: Rose Richardson
- Meeting called to order at 5:35 PM
- **Public Session** - No members of the public were in attendance.
- **Approval of Minutes of November 29, 2017** – Attendance was missing from first version of printed minutes; corrected in this updated version. Updated minutes were approved unanimously.
- **Financial Update**
 - 2016-2017 Annual Audit (Jen Bull) - School has a strong cash position and there were no significant issues discovered or reported.
 - 2017-2018 Year to Date – All financials are in order and consistent with budget.
- **Director's Update**
 - Staffing
 - Grade 8 Language Arts – New 8th grade language arts teacher has been hired.
 - Grade 6 Science - New 6th grade science teacher has been hired.

We are currently fully staffed.

 - Westport Rotary – Director was invited to speak at the January 16, 2018 Westport Rotary meeting. Mr. Ravage used this opportunity to educate and inform members of the Rotary about charter schools, in general, and Park City Prep, in particular.
 - High School Applications – Applications are finished; many students have begun to receive acceptances. Park City Prep is helping students and families navigate financial obstacles and gain entry to many choice public high schools, as well as private high schools, for next fall.
 - Preparations are in progress for SBAC to begin in March.
- **Old Business**
 - Safety/Security Position – Park City Prep is still recruiting candidates to fill this position.
 - Meals Program Coordinator – Park City Prep is still searching for an ideal candidate to fill this position, ideally before the fall school year.

- **New Business:**
 - Writing Curriculum – The Board has unanimously approved hiring a specialist to assist in completing the writing curriculum.
 - Attendance Bonus Policy Proposal – The board is considering shifting a portion of the cash from the overall bonus towards a bonus that rewards those with excellent attendance. Ideas being considered include bonuses for certified and non-certified staff, and/or a buyout of and elimination of CAR days.

- Meeting adjourned at 6:55 pm.

Minutes submitted by Christopher Van Etten